

Heritage Highlands Womens Golf Association Committee Report

Submitted by _____ Date _____

Representing () Executive Board () Governing Board Committee

Subject _____

Brief Description of Job or Event

Problems Encountered

Opportunities for Improvement

Suggestion(s) for Changes

If a budget for this committee was provided; How much were you given? \$ _____

What were the actual expenses for this year \$ _____

Carry Over Amount (if any) \$ _____

Have Reviewed Job Description..... (Check One)

_____ No Revisions Recommended _____ See Attached Revisions

If required per Job Description, submit report within two weeks of event.

Submit 1 copy to the HHWGA President and 1 copy remains in Committee Manual.