

# **HERITAGE HIGHLANDS COUPLE'S GOLF ASSOCIATION**

## **BY-LAWS**

### **ARTICLE I**

#### **Name**

The name of this organization shall be the Heritage Highlands Couple's Golf Association (HCGA). This shall be an 18-hole golf association. The golf season will be year-round.

### **ARTICLE II**

#### **Purpose**

A couple shall be defined as one man and one woman. The purpose of the Association shall be to promote golf events in a manner that permits couples to play together in an organized manner and to meet other couples having similar golf interests. Competitive events will be developed in a manner that promotes an atmosphere of friendship and camaraderie in accordance with the rules of golf as published by the USGA.

### **ARTICLE III**

#### **Membership**

HHCGA membership includes those who pay an annual dues fee to this Association and who maintain an established USGA handicap at Heritage Highlands. Only current HHCGA members will be permitted to play in HHCGA events. Substitutes must be HHCGA members. In the event of the death of a spouse, then the surviving spouse shall continue as a HHCGA member for the balance of the membership year. Under no circumstances will the annual membership dues be refunded for early termination of Membership.

### **ARTICLE IV**

#### **Elections**

Elected officers of the Association shall be a Board of Directors, comprised of no less than five members, nor more than nine members. Terms will be for two years. Directors may opt to serve up to three successive terms. At no time should all Directors be replaced in one year. No two Directors can be from the same couple or be residents of the same household. Elections of Directors shall be held at the HHCGA Annual Meeting. Absentee ballots may be obtained up to one week prior to voting day from the Board secretary. Ballots received after voting day will not be counted.

## ARTICLE V

### **Officers**

The Board of Directors will elect a President, Vice President, Secretary and Treasurer. The President shall preside over all meetings and perform all of the duties belonging to that office, including, but not limited to the following: the President shall appoint all committee chairs; the President shall be an ex-officio member of all committees; the President shall replace any officer who resigns or is unable to complete his/her elected term; and the President shall represent the HHCGA or appoint a member to do so. The Vice President shall in the absence or disability of the President, have the President's powers and assume the President's responsibilities. The Secretary shall keep a record of all proceedings of the Organization, maintain a membership roster and handle all correspondence as requested by the President. The Treasurer shall be responsible for all funds collected and disbursed by the HHCGA. Expenditures must be approved by the New HHCGA Board. The treasurer will keep records of all income and expenses. Expense records shall include invoice and purchase receipts. All surplus funds shall be kept in a bank account. Each regularly scheduled meeting of the Board shall include a report by the Treasurer.

## ARTICLE VI

### **Committees**

The President shall have the power to establish committees, define the responsibilities of these committees, and to appoint chairpersons to lead the committees. The President shall also have the power to abolish committees, redefine a committee's responsibilities and to remove/replace committee chairpersons. Committee Chairs shall serve for one year, but may be reappointed for additional term(s).

## ARTICLE VII

### **Meetings**

The Directors shall meet as often as necessary to conduct the business of the organization. There shall be an Annual Meeting of the entire membership in December at a time and place to be determined by the Board. The meeting shall be publicized for a minimum of fifteen days immediately preceding the meeting date. The Board may call for additional meetings as the need arises with the same fifteen-day publication notification.

ARTICLE VIII

**Amendments**

These By-Laws may be amended, suspended and/or repealed at any regular or properly called special meeting of the membership. A two-thirds vote of the general membership in attendance shall be required for modification or suspension. Proposed amendments must be posted 30 days prior to the meeting at which the vote is to be conducted. Adopted this 17th day of August, 2011

Signed:

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President, HHC GA

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Secretary, HHC GA